



2016 Trail Blazer Trot Donation Instructions

Participants can donate online electronically, or using cash/check... **TRACKING DONATIONS IS EASY!**

TO MAKE AN ONLINE DONATION

STEP #1: Log-In to www.duewest.myfunrun.com

STEP #2: CLICK on the “Donate to Participant” Tab.

Find your participant by searching the individual student’s name, grade or class. The participant page can also be accessed using your child’s unique QR code on the envelope. You may also send out the link to your child’s participant page.

STEP #3: CLICK “Donate Now” and enter contact / payment information.

STEP #4: Once on the individual student page, follow the information on the page to the complete donation.

TO MAKE A CASH / CHECK DONATION

STEP: #1: Collect the donation amount from family and friends.

STEP #2: Log-In to www.duewest.myfunrun.com

STEP #3: CLICK on the “Donate to Participant” Tab.

Find your participant by searching the individual student’s name, grade or class. The participant page can also be accessed using your child’s unique QR code on the envelope. You may also send out the link to your child’s participant page.

STEP #4: SCROLL to the bottom of your student’s pledge page and click on the “Student Resources” tab.

STEP #5: CLICK “Enter an Offline Donation.” The only required fields are the donor’s name and donation amount.

You can use the tracking form on the back to help track Cash / Check donations.

ADDITIONAL RESOURCES REGARDING MAKING A DONATION

If still have additional questions or need more information please view the following YouTube Link: https://youtu.be/tLMBpj_VyB8 for a tutorial on how to complete the donation process.



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STUDENT'S NAME: _____

GRADE: _____ CLASS: _____

PARTICIPANT #: _____

Please make checks payable to: Due West Elementary School Foundation, Inc.

NAME: _____ TEL: _____ E-MAIL: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____

AMOUNT COLLECTED: _____ CHECK or CASH

NAME: _____ TEL: _____ E-MAIL: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____

AMOUNT COLLECTED: _____ CHECK or CASH

NAME: _____ TEL: _____ E-MAIL: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____

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AMOUNT COLLECTED: _____ CHECK or CASH