



Dearest Parents and Caregivers,

Welcome to a wonderful first grade school year! As I begin my 25<sup>th</sup> year of teaching in a “different way,” I am so thrilled to work with your children. I love what I do, and I promise to provide a nurturing, positive, virtual environment for your first graders. These sweet little people brim with excitement and enthusiasm for learning, sharing, friends, and life, and my goal is to feed that passion. This year, the learning platform for students and parents is CTLS Learn and CTLS Parent. To access the CTLS Learn Student Portal each morning, please use your child’s secure Microsoft Office 365 credentials (see the clip below). Student usernames should be all lowercase letters. The CTLS Learn portal can also be accessed using the following link:


<https://studentportal.educationincites.com/#/>



**Microsoft Office 365 Login**  
(also called **Active Directory**)

**Username:** `firstname.lastname`  
or `firstname.lastname@students.cobbk12.org`  
\*Please note the dot between the first and last name (and no spaces).  
\*Username for a borrowed CCSD laptop is the student ID (but same password).

**Password:** `mmddyyy`  
(NEW! Use the student's birthday in the above format.)



**CTLS Learn Student Login**

**Username:**  
Office 365 Username

**Password:**  
Office 365 Password

Note: If prompted for a Client ID,  
please use **gacobb**

<http://ctlslearn.cobbk12.org/>

This is a new experience for all of us, and together we can work through the hiccups, challenges, and technical difficulties that may arise. I promise to make this process as smooth as possible, and yes, I may need to tweak some things as we go. Please feel free to contact me via CTLS Parent with any questions and concerns, and I will get back to you as soon as I possibly can. Thank you for your patience, grace, and understanding as we make this year an amazing one! Let the adventure begin!

Warmest regards,

Mrs. Lawrence

